

The Translation Network Privacy Policy

This is a privacy policy for The Translation Network Group Inc. The Translation Network has created this privacy statement in order to demonstrate its firm commitment to privacy. The following discloses its information gathering and dissemination practices for www.TranslationNetwork.ca and other Internet web sites owned by The Translation Network Group Inc.

The Translation Network invites you to contact them if you have any questions about this policy. You may contact the Translation Network by mail at the following address:

416 Ontario Street, Suite 100
Toronto, ON M5A 2W1 Canada

You may contact The Translation Network by e-mail at info@TranslationNetwork.ca.
You may also call The Translation Network at +1 647.669.8901.

Dispute Resolution and Privacy Seals

Please send an e-mail to info@TranslationNetwork.ca.

Data Collection

P3P policies declare the data they collect in groups (also referred to as “statements”). This policy contains three data groups. The data practices of each group will be explained separately.

Group “Basic Information”

In general, you can visit The Translation Network platform without providing personal information, but there are times when The Translation Network will request personal information. Personal information is information that individually identifies you, such as your name, telephone number, physical address or email address. The Translation Network may also gather personal information in connection with any contests The Translation Network offers or if you participate in one of its online communities.

The Translation Network Group Inc. is committed to the security of personally identifiable information and takes reasonable precautions to maintain that protection. Although it uses physical and administrative procedures to attempt to safeguard personally identifiable information, it cannot guarantee that it is completely secure from people who might attempt to evade security measures or intercept transmissions over the Internet.

The Translation Network collects and uses your information in order to give you better service, to provide you with convenient access to its products and services and to make its website more useful to you. The contact information The Translation Network collects is used, in part, to deliver information about The Translation Network and its partners and promotional material to you. It is also used to contact you when necessary regarding on ongoing project, or to resolve any questions it may have pertaining to said ongoing project. Information collected through the use of cookies is used to evaluate and improve its website and to help diagnose problems with its server. The Translation Network will only use (such use including disclosure) your personal information without notice when it believes the use to be required by law or regulation, or necessary to protect or defend the rights or property of The Translation Network, the safety of the public or the users of its site, or if you have provided The Translation Network with prior consent to do so (see “Opt-In” below).

The Translation Network may collect the following information:

- URL of requested resource
- Full IP address
- HTTP request method
- Data bytes in response
- Response status code
- User agent information
- Last URL requested by the user

This data will be used for the following purposes:

- Completion and support of the current activity
- Web site and system administration

This data will be used by The Translation Network and its agents.

Group “Cookies”

The Translation Network collects the following information:

- HTTP cookies

This data will be used for the following purposes:

- Completion and support of the current activity.
- Web site and system administration.

This data will be used by The Translation Network and its agents.

The following explanation is provided for why this data is collected:

The Translation Network sets a cookie when you arrive so that, IF you should register or request a contact, The Translation Network can capture the URL of the Web site that referred you to us. If you do not register or make a request, that information will never be linked to any personal information. No other data is captured in the cookie. Registering to access content on The Translation Network platform sets a second cookie that allows you to log in quickly the next time you wish to login to create a new project, or access your account.

Group “Registration”

The Translation Network collects the following information:

- Online contact information

At the user’s option, The Translation Network may also collect the following data:

- User’s Job Title
- Name of User’s Employer
- Given Name (First Name)

- Family Name (Last Name)
- Business mailing address
- Telephone Number

This data will be used for the following purposes:

- Completion and support of the current activity.
- Web site and system administration.
- Targeted marketing campaigns, predominantly via email contact.

This data will be used by The Translation Network and its agents. In addition, the following types of entities will receive this information:

- Others following the same practices. The user is allowed to opt-out of this data sharing.

The following explanation is provided for why this data is collected:

This information is collected when you register to the platform for the first time and/or apply updates to your contact information on your account page, or request to be contacted by The Translation Network. A Translation Network Project Manager, Sales or Marketing professional may contact you based on the information you provide. The Translation Network also reserves the future possibility of sharing lists with Marketing or Alliance partners, who share equivalent Privacy policies.

Opt-Out Policy

If, at any time, you change your mind about receiving information from The Translation Network or about sharing your information with third parties, please send The Translation Network a request specifying your new choice. Simply send your request to info@TranslationNetwork.ca.

Cookies

Cookies are a technology which can be used to provide you with tailored information from a Web site. A cookie is an element of data that a Web site can send to your browser, which may then store it on your system. You can set your browser to notify you when you receive a cookie, giving you the chance to decide whether to accept it.

Our site makes use of cookies. Cookies are used for the following purposes:

- Site administration
- Completing the user's current activity

Privacy

The Translation Network currently contracts with several online partners to help manage and optimize its Internet business and communications. The Translation Network uses the services of a marketing company to help it measure the effectiveness of its advertising and how visitors use its site. To do this, The Translation Network uses Web beacons and cookies provided by its marketing company on this site. The type of information The Translation Network collects includes how visitors find its site, the pages they visit, their activities, and where they exit the site. By supplementing its records, this information helps The Translation Network learn things like what pages are most

attractive to its visitors and which of its services most interest its customers. Although its marketing company logs the information coming from its site on its behalf, The Translation Network controls how that data may and may not be used. If you do not wish to help The Translation Network learn how to improve its site, products and offers, you can Opt-out of this website analysis tool by emailing The Translation Network at info@TranslationNetwork.ca.

Security

You are prohibited from violating, or attempting to violate, the security of The Translation Network's server. Any violations may result in criminal and civil liabilities being filed against the perpetrator in accordance with local laws. The Translation Network will investigate any alleged violations and will cooperate with law enforcement agencies if a criminal violation is suspected. Examples of violations of the security of The Translation Network's network include, without limitation, the following:

- Accessing data not intended for you
- Logging into a server or account which you are not authorized to access
- Attempting to probe, scan, or test the vulnerability of a system or network
- Breaching security or authentication measures without proper authorization
- Attempting to interfere with service to any user, host, or network including, without limitation, by means of "overloading," "flooding," "mailbombing," or "crashing"
- Taking any action in order to obtain services to which you are not entitled

Illegal Use

The Translation Network's server may only be used for lawful purposes. For example, you may not use The Translation Network's server to create, transmit, distribute, or store material that:

- Violates a trademark, copyright, trade secret, or other intellectual property rights of others
- Violates the privacy, publicity, or other personal rights of others
- Impairs the privacy of communications
- Contains obscene or pornographic content
- May be threatening, abusive, or hateful
- Violates export control laws or regulations
- Encourages conduct that would constitute a criminal offense or give rise to civil liability
- Causes technical disturbances to The Translation Network's server, including, but not limited to, introduction of viruses, worms, or other destructive mechanisms
- Violates reasonable regulations of The Translation Network or other service providers with respect to The Translation Network's server
- Assists or permits any persons in engaging in any of the activities described above
- Constitutes deceptive online marketing

If you become aware of any such activities, you are obligated to immediately notify The Translation Network and take all other appropriate actions to cause such activities to cease.

Furthermore, as a supplier of translation, proofreading, or any other contracted service through The Translation Network's platform, you are expected to adhere to any and all policies contained herein. At The Translation Network, client's right to privacy is diligently enforced, and thus, any attempt to make contact with a client through means outside those provided to you via The Translation Network's platform, will result in the immediate suspension of your user account, and privileges to bid on client work via The Translation Network platform. The Translation Network also reserves the

right to pursue legal action against you, if it's legal representatives deem it appropriate, for violating the express written obligations of your terms of use with The Translation Network and its clients.

Unsolicited Communications (“Spam”)

Posting the same or similar unsolicited e-mail messages, bulk commercial advertising, or informal announcements to one or more groups (known as “Spam”) is prohibited. Spam is not only annoying to Internet users, it seriously affects the efficiency and cost-effectiveness of The Translation Network’s server. These unsolicited messages can increase costs by clogging The Translation Network’s server, rendering your web site inaccessible, and potentially leading to down time of your mission-critical Internet applications.

In addition, both Usenet and e-mail users may not:

- send or post e-mail messages which are excessive and/or intended to harass or annoy others
- continue to send e-mail to a recipient that has indicated that he/she does not wish to receive it
- send e-mail with forged TCP/IP packet header information
- intentionally omit, delete, forge, or misrepresent transmission information, including headers and return addresses
- take any other actions intended to cloak your identity or contact information

Content

The Translation Network exercises no control over, and accepts no responsibility for, the content of the information passing through The Translation Network server, including content provided on any third-party web sites linked to The Translation Network server. Any web site links are provided as Internet navigation tools for information purposes only and not as an endorsement by The Translation Network of the contents of such web sites. The Translation Network does not adopt, nor warrant the accuracy of, the content of any linked web site and undertakes no responsibility to update the content. Use of any information obtained via The Translation Network server is at your own risk.

The Translation Network does not screen communications and is not responsible for screening or monitoring content used by you.

Consequences of Unacceptable Use

The Translation Network reserves the right to suspend or terminate access to The Translation Network server upon notice of a violation of this Policy.

Indirect or attempted violations of this Policy, and actual or attempted violations by a third-party on behalf of you, shall be considered violations of this Policy by you. Furthermore, it is a violation of this policy to use the services of another provider for the purposes of facilitating any of the activities described above if such use of another provider’s service could reasonably be expected to affect The Translation Network server.